North Central CAC Missouri

Children's Advocacy Center

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Governance Board Meeting Minutes

May 12, 2025

The North Central Missouri Children's Advocacy Center Governance Board met on May 15, 2025, for the regularly scheduled meeting. This meeting was held in person at the North Central Missouri Children's Advocacy Center. Those in attendance were Marcie Cutsinger, Missouri Baptist University; Denise Hamilton, Saint Luke's Health Systems; Rebecca Shields. 3" Circuit Children's Division; Seth Oaks, 43'" Circuit Juvenile Office and Nicole Tatum, Harrison County Community Hospital. Unable to attend was Lori Irvine, North Central Missouri Mental Health Center, and Nicole Firth-Lynch, Cornerstones of Care. Staff present were Amanda White, Executive Director and Lily Farmer, Advocacy Specialist.

The meeting was called to order at 1:30 pm.

Nicole Tatum was introduced to members of the Board as an in-coming new member. Nicole will be serving a three (3) year term. Also introduced to the Board was Lily Farmer, Advocacy Specialist.

Minutes from the previous Board meeting held on February 13, 2025, were reviewed with Marcie making a motion to accept the minutes as presented. Seth seconded the emotion. The minutes were approved by all board members present.

Amanda presented the Treasurer's Report. The MO DSS Contract Grant has current available funds of **$12,235.12.** Current VOCA funds for the NE region had a total of $4,197.50 with **$2,863.33** l'einailaing on hand. VOCA funds for the NW region had a total of $23,178.50 with **$16,127.90** remaining on hand. General revenue currently stands at **$142,026.11.** Also included in the report was the 1st quarter Profit/Loss report and Financial Statement.

Grants and Donations of Note included a donation of toys and books from the Grundy County Library. Rebecca made a motion to approve the Treasurer's Report; Seth seconded the motion with all in favor.

Under Old Business, the necessary number of board members was discussed. Toccara Williams stepped down from the board effective February 21, 2025, while Nicole Firth-Lynch and Nicole Tatum were added as members; they are both serving 3-year terms. It was discussed and decided that it is no longer necessary to advertise for a new board member as the minimum requirement (7 members) has been net. However, if someone should show interest in being on the board of directors, we would not deny letting them apply.

New Business discussed included the projected budget which included the addition of a new phone system, along with internet and phone service, would be provided by Optimum Business in St. Joseph Missouri. The price of this update has been included in the budget that's presented. Also discussed was

That the staff would receive a bonus in addition to the one they receive In November. It was suggested that it be no more than 2.5% of the staff annual salary. This bonus will be given to staff June 1 when the new funding cycle starts. Marcie made a motion to approve the new budget as presented. Rebecca seconded the motion, with all in favor, none opposed.

Also under New Business, policy updates were discussed. The dress code pol icy was discussed, and it was decided to keep item #11 and that item #2, No denim may be worn during court appearance, be removed as it is repetitive information that is already listed. The travel/mileage reimbursement policy was also taken under advisement. The mileage reimbursement rate will be updated to 0.655 to keep us in compliance with the following federal guidelines. Seth made a motion to approve the policy updates as presented, with the motion seconded by Rebecca.

In other business, the Board was presented with the Case Review Report and the Agency's Annual Report. Amanda reported that the number of forensic interviews that have been conducted are similar to the numbers at other Children's Advocacy Centers of similar sizes. These reports were for information only.

Amanda White spoke briefly on the Champagne & Diamonds fundraiser that was held April 12, 2025, at the Chillicothe Elks Lodge. This event raised $8,41 8.49 for the center. Some of these funds were allocated for the development of a sensory room in the building. Amanda also said that the Children's Advocacy Center had been chosen as the recipient charity of the Wheels & Wine Car show to be held in June of 2025 at the Black Silo Winery. Also discussed with the board was the renovation of the current Jungle Room into a sensory room to allow for self-regulation. The board was in support of this remodel.

Amanda reported to the board training staff had attended for the Quarter as well as upcoming trainings that staff will attend.

No one from the public attended the meeting. Rebecca made a notion to adjourn, with Seth motioning a second. The next board meeting is scheduled for August 14, 2025, at 1 :30 pm. The meeting was adjourned at 2:30 pm.

Respectfully submitted by,

Seth Oaks

Seth Oaks, Secretary

Approved by,

Amanda White

Amanda White, Executive Director